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### LEGISLATIVE RESEARCH COMMISSION

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Minority Caucus Chair

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#### MEMORANDUM

TO: Lilly Coiner, General Counsel, Public Protection Cabinet for Real Property Appraisers Board

FROM: Ange Darnell, Regulations Compiler, Legislative Research Commission

RE: Acknowledgement of Proposed Ordinary & Emergency Regulations – 201 KAR 050:001; 201 KAR 050:010 E & O; 201 KAR 050:020E & O; 201 KAR 050:030; 201 KAR 050:040; 201 KAR 050:050E & O; 201 KAR 050:060E & O; 201 KAR 050:070E & O; 201 KAR 050:080; 201 KAR 050:090; 201 KAR 050:100; 201 KAR 050:110E & O; 201 KAR 050:120E & O; 201 KAR 050:130; 201 KAR 050:140E & O; 201 KAR 050:150; 201 KAR 050:160; 201 050:170E & O; 201 050:180E & O; 201 KAR 050:190; 201 KAR 050:200E & O; 201 KAR 050:210E & O.

DATE: July 15, 2026

Copies of the ordinary and emergency administrative regulations listed above are enclosed for your files. The information below provides an overview of the standard KRS Chapter 13A timeline. Please note that effective dates or expiration dates may be impacted by legislation or other statutes.

#### Emergency regulations

Pursuant to KRS 13A.190, an emergency administrative regulation becomes effective upon filing with our office on and, unless an extension on an accompanying ordinary is requested, is set to expire either in 270 days (for these regulations on **April 11, 2027**) or when replaced by its corresponding ordinary regulation, whichever occurs first. These emergency regulations are tentatively scheduled for full review by the Administrative Regulation Review Subcommittee at its **SEPTEMBER 2026** meeting. We will notify you of the date and time of this meeting once it has been scheduled. Pursuant to KRS 13A.280, **if** comments are received during the public comment period, a Statement of Consideration for these emergency regulations would be due **by noon on September 15, 2026**.

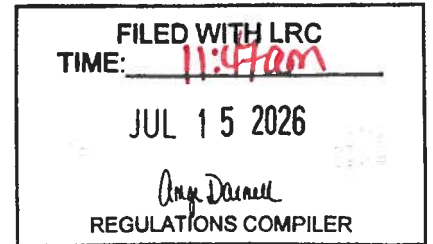
#### Ordinary regulations

These ordinary regulations are tentatively scheduled for full review by the Administrative Regulation Review Subcommittee at its **OCTOBER 2026** meeting. We will notify you of the date and time of this meeting once it has been scheduled. Pursuant to KRS 13A.280, **if** comments are received during the public comment period, a Statement of Consideration for these ordinary regulations or a one-month extension request would be due **by noon on October 15, 2026**.

Please reference KRS 13A.270 and 13A.280 for other requirements relating to the public hearing and public comment periods and Statements of Consideration.

If you have questions, please contact us at [RegsCompiler@LRC.ky.gov](mailto:RegsCompiler@LRC.ky.gov) or (502) 564-8100.

Enclosures



1 PUBLIC PROTECTION CABINET

2 Kentucky Real Property Appraisers Board

3 (New Administrative Regulation)

4 201 KAR 050:090. Supervision of associates.

5 RELATES TO: KRS Chapter 324A, 12 U.S.C. § 3350

6 STATUTORY AUTHORITY: KRS 324A.020, KRS 324A.035,

7 NECESSITY, FUNCTION, AND CONFORMITY: KRS 324A.020 and 324A.035 require the

8 Real Property Appraisers Board to promulgate administrative regulations necessary to carry out

9 the provisions of KRS Chapter 324A. This administrative regulation is necessary to comply with

10 Title XI of the Financial Institutions Reform, Recovery and Enforcement Act of 1989 (12 U.S.C.

11 § 3331 through 12 U.S.C. § 3351), and KRS Chapter 324A. Title XI requires the board to

12 adopt or implement the minimum requirements for supervisory appraisers set forth in the Real

13 Property Appraiser Qualification Criteria of the Appraiser Qualifications Board of the Appraisal

14 Foundation. Under KRS 324A.035, "Requirements established by the board relating to

15 appraisers of federally related transactions shall not exceed the minimum requirements

16 established by federal law or regulation." KRS 324A.035(3)(d) requires the board to establish

17 by administrative regulations requirements for professional appraisal practice including standards

18 for experience. This administrative regulation describes how to become a supervisory

19 appraiser, establishes standards for supervision, and sets scope of practice limitations

20 consistent with these authorities.

Section 1. Associate real property appraiser credit for experience, scope of practice, and prerequisites for beginning training.

(1) All associate real property appraisers must be supervised by a supervisory appraiser to receive credit toward the experience requirements set forth in 201 KAR 050:040.

(2) An associate real property appraiser shall attend a Kentucky-specific seven (7) hour board-approved course in supervision practices prior to beginning training. The course shall comply with the specifications for course content established by the AQB regarding the requirements and responsibilities of supervisory appraisers and their supervisees.

(3) To continue receiving experience for credit toward the experience requirements set forth in 201 KAR 050:040, an associate real property appraiser shall attend the Kentucky-specific seven (7) hour board-approved course in supervision practices every three (3) years.

(4) The board-approved course in subsections (2) and (3) of this section shall not be eligible for education required by 201 KAR 050:030 Section 5 for licensure as an associate real property appraiser.

(5) An associate real property appraiser may have more than one supervisory appraiser.

Section 2. Supervisory appraiser eligibility requirements.

(1) To be eligible to serve as the supervisor of an associate real property appraiser, a certified residential real property appraiser or certified general real property appraiser shall:

(a) Have been a state certified real property appraiser for a period of at least three (3) years;

(b) Be in good standing and shall not have received a suspension, a revocation, or other sanction that limited or prohibited that individual's practice of real property appraising within the three (3) year period immediately prior to applying to become a supervising appraiser;

(c) Be responsible for the training and supervision of the associate real property appraiser; and

(d) Shall not be employed by an associate real property appraiser or by a company, firm, or partnership in which the associate real property appraiser has a controlling interest.

(2) A certified general real property appraiser or a certified residential real property appraiser who satisfies the requirements of a supervisory appraiser in subsection (1) of this section may supervise a person for experience credit toward a Certified Residential Real Property Appraiser certificate.

(3) Only a certified general real property appraiser who satisfies the requirements of a supervisory appraiser in subsection (1) of this section may supervise a person for experience credit toward a Certified General Real Property Appraiser certificate.

(4) An individual who holds the credential of licensed residential real property appraiser or its equivalent shall not be eligible to serve as a supervisory appraiser.

(5) A supervisory appraiser shall attend a Kentucky-specific seven (7) hour board-approved course in supervision practices prior to beginning supervision. The course shall comply with the specifications for course content established by the AQB regarding the requirements and responsibilities of supervisory appraisers and their supervisees.

(6) To remain eligible to provide supervision, a supervisory appraiser shall attend the board-approved course in supervision practices every three (3) years.

### Section 3. How to apply to become a supervisory appraiser.

(1) To apply for approval to serve as a supervisory appraiser, an individual meeting the requirements of Section 2 of this regulation shall submit a Supervisory Appraiser Application to the board.

(2) The board shall approve an application for supervisory appraiser if the applicant meets the requirements of Section 2 of this regulation.

(3) A supervisory appraiser shall not commence supervision until receiving notice of board approval.

Section 4. Duties of a supervisory appraiser.

(1) A supervisory appraiser shall:

(a) Review all appraisal reports prepared by the supervisee associate real property appraiser;

(b) Accompany the supervisee associate real property appraiser on all inspections, inspect each appraised property and the comparable sales on the supervisee's appraisal assignments, until the supervisee:

1. Is competent to conduct inspections independently;

2. Has met all specific requirements pertaining to property inspection established by KRS Chapter 324A and 201 KAR Chapter 050; and

3. The supervisory appraiser ensures the supervisee is acting in accordance with the competency provision of the Uniform Standards of Professional Appraisal Practice for the property type being appraised; and

(c) Accept responsibility for an appraisal report completed by the supervisee associate real property appraiser by signing the appraisal report and certifying that the appraisal report is in compliance with the Uniform Standards of Professional Appraisal Practice.

(2) A supervisory appraiser shall not supervise more than three (3) associate real property appraisers at a time, except as in (3) of this section.

(3) A supervisory appraiser may apply to the board for permission to supervise one or more additional associate real property appraisers, provided:

- 1 (a) The supervisory appraiser submits a written plan of supervision to describe how the  
2 supervisory appraiser will adequately supervise additional associate real property appraisers;  
3 and  
4 (b). The board approves the written plan of supervision.

5 Section 5. Appraisal log and general requirements for supervision.

6 (1) An associate real property appraiser shall maintain an appraisal log for each supervisory  
7 appraiser of the associate real property appraiser.

8 (2) An appraisal log shall be maintained on the Appraisal Log form provided by the board.

9 (3) The appraisal log shall include:

10 (a) Type of property;

11 (b) Date of appraisal report;

12 (c) Address of appraised property;

13 (d) Description of work performed by the associate real property appraiser and scope of the  
14 review and supervision of the supervisory appraiser;

15 (e) Number of actual work hours by the associate real property appraiser on the assignment;

16 and

17 (f) The signature and the credential number and state of the supervisory appraiser.

18 (4) Both supervisory appraisers and associate real property appraisers must ensure the accuracy,  
19 currentness, and compliance of an Appraisal Log with this administrative regulation.

20 (5) The associate real property appraiser, as well as the supervisory appraiser, shall be entitled to  
21 obtain copies of appraisal reports and shall be permitted to access work files for appraisals in  
22 which the associate real property appraiser participated, in accordance with the recordkeeping rule  
23 of the USPAP.

Section 6. Termination of supervision.

(1) An associate real property appraiser shall, within five (5) business days, notify the board and each supervisory appraiser in writing of the termination of a supervision relationship.

(2) A supervisory appraiser shall, within five (5) business days, notify the board and each associate real property appraiser in writing of the termination of a supervision relationship.

Section 7. Revocation of supervisory appraiser status.

(1) The board may revoke supervisor appraiser status if:

(a) A supervisory appraiser fails to comply with the requirements of this regulation; or

(b) A supervisory appraiser has been disciplined by the board under KRS 324A.050 and 201 KAR 050:160.

(2) If the board seeks to revoke supervisory appraiser status, it shall issue a notice to the supervisory appraiser with the opportunity for a supervisory appraiser to request an administrative hearing pursuant to KRS Chapter 13B within thirty (30) days of receipt of the notice.

(3) Revocation of supervisory status shall be effective on the later of:

(a) Thirty (30) days after the board issues a notice; or

(b) If a request for an administrative hearing is filed with the board, the date of the final order of the Kentucky Real Property Appraisers Board to KRS 13B.120.

Section 8. Incorporation by Reference.

(1) The following material is incorporated by reference:

(a) "Supervisory Appraiser Application," KRPAB Form 008, July 2026; and

(b) "Appraisal Log," KRPAB Form 009, July 2026.

1 (2) This material may be inspected, copied, or obtained, subject to applicable copyright law, at the  
2 Kentucky Real Property Appraisers Board, 500 Mero Street, Frankfort, Kentucky 40601, (502) 564-  
3 4000, Monday through Friday, 8 a.m. to 4:30 p.m. Eastern Time, and is available on the board  
4 website, [krpab.ky.gov](http://krpab.ky.gov).

201 KAR 050:090

APPROVED BY AGENCY:



Tom Veit

Executive Director, Kentucky Real Property Appraisers Board

Date: July 15, 2026

## PUBLIC HEARING AND PUBLIC COMMENT PERIOD

A public hearing on this administrative regulation shall be held on September 30, 2026, at 1:00 P.M. Eastern Time at the Mayo-Underwood Building, Room 133CE, 500 Mero Street, Frankfort, Kentucky 40601. Individuals interested in being heard at this hearing shall notify this agency in writing by five workdays prior to the hearing, of their intent to attend. If no notification of intent to attend the hearing was received by that date, the hearing may be canceled. A transcript of the public hearing will not be made unless a written request for a transcript is made. If you do not wish to be heard at the public hearing, you may submit written comments on the proposed administrative regulation. Written comments shall be accepted through September 30, 2026. Send written notification of intent to be heard at the public hearing or written comments on the proposed administrative regulation to the contact person.

### CONTACT PERSON:

Name: Tom Veit

Title: Executive Director

Agency: Kentucky Real Property Appraisers Board

Address: 500 Mero Street

Phone Number: (502) 564-4000 (office)

Fax: (502) 564-4818

Email: Tom.Veit@ky.gov

Link to PPC public comment portal: [https://ppc.ky.gov/reg\\_comment.aspx](https://ppc.ky.gov/reg_comment.aspx)

## REGULATORY IMPACT ANALYSIS AND TIERING STATEMENT

201 KAR 050:090. Supervision of associates.

Contact Person: Tom Veit, Executive Director, Kentucky Real Property Appraisers Board

Phone: (502) 564-4000

Email: [Tom.Veit@ky.gov](mailto:Tom.Veit@ky.gov)

Subject Headings: Boards and Commissions, Real Estate, Licensing, Fees

(1) Provide a brief summary of:

(a) What this administrative regulation does:

This regulation establishes requirements for the associates and supervisors of associates licensed by the Kentucky Real Property Appraisers Board ("Board").

(b) The necessity of this administrative regulation:

This regulation is necessary to establish standards for associates and supervision of associates in accordance with federal requirements for state boards that license or certify appraisers for federally related transactions.

(c) How this administrative regulation conforms to the content of the authorizing statutes:

Under KRS 324A.035, "Requirements established by the board relating to appraisers of federally related transactions shall not exceed the minimum requirements established by federal law or regulation." Title XI of the Financial Institutions Reform, Recovery and Enforcement Act of 1989 (12 U.S.C. § 3331 through 12 U.S.C. § 3351) requires a state appraiser program to adopt or implement the minimum requirements for supervisory appraisers set forth in the Real Property Appraiser Qualification Criteria of the Appraiser Qualifications Board of the Appraisal Foundation. KRS 324A.035(3)(d) requires the board to establish by administrative regulations requirements for professional appraisal practice including standards for experience.

(d) How this administrative regulation currently assists or will assist in the effective administration of the statutes:

This administrative regulation will assist the Board in effective oversight of associates and supervision of associates.

(2) If this is an amendment to an existing administrative regulation, provide a brief summary of:

(a) How the amendment will change this existing administrative regulation:

Not applicable.

(b) The necessity of the amendment to this administrative regulation:

Not applicable.

(c) How the amendment conforms to the content of the authorizing statutes:

Not applicable.

(d) How the amendment will assist in the effective administration of the statutes:  
Not applicable.

(3) Does this administrative regulation or amendment implement legislation from the previous five years?

Yes, this administrative regulation implements the following legislation enacted within the previous five years: H.B. 172, 2021 Ky. Acts ch. 21 (eff. June 29, 2021); H.B. 403, 2024 Ky. Acts ch. 182 (eff. July 15, 2024); and H.B. 355, 2026 Ky. Acts ch. 172 (eff. July 15, 2026).

(4) List the type and number of individuals, businesses, organizations, or state and local governments affected by this administrative regulation:

This administrative regulation will affect the 1,281 appraisers, 145 associate appraisers, 2 nonfederal appraisers, and the 99 appraisal management companies (“AMCs”) currently licensed by the Board, as well as all new applicants for licensure.

(5) Provide an analysis of how the entities identified in question (4) will be impacted by either the implementation of this administrative regulation, if new, or by the change, if it is an amendment, including:

(a) List the actions that each of the regulated entities identified in question (4) will have to take to comply with this administrative regulation or amendment:

Current associate real property appraisers and supervisory appraisers will need to understand and abide by the provisions of this regulation.

(b) In complying with this administrative regulation or amendment, how much will it cost each of the entities identified in question (4):

Associate real property appraisers will need to pay costs associated with education as required in this regulation.

(c) As a result of compliance, what benefits will accrue to the entities identified in question (4):

Associate real property appraisers and supervisory appraisers will have clear guidelines in conformity with federal requirements.

(6) Provide an estimate of how much it will cost the administrative body to implement this administrative regulation:

(a) Initially:

The initial costs associated with administering this administrative regulation are currently indeterminable because the staffing needs and timing of personnel hires for the newly created Kentucky Real Property Appraisers Board, H.B. 355, 2026 Ky. Acts ch. 172 (eff. July 15, 2026), have not yet been determined.

(b) On a continuing basis:

The continuing costs associated with administering this administrative regulation are currently indeterminable because the staffing needs and timing of personnel hires for the newly created

Kentucky Real Property Appraisers Board, established H.B. 355, 2026 Ky. Acts ch. 172 (eff. July 15, 2026), have not yet been determined.

(7) What is the source of the funding to be used for the implementation and enforcement of this administrative regulation:

(7) What is the source of the funding to be used for the implementation and enforcement of this administrative regulation:

The Kentucky Real Property Appraisers Board was created by established H.B. 355, 2026 Ky. Acts ch. 172 (eff. July 15, 2026) and has a provisional budget approved by the Board. This budget includes three employees who will implement and enforce this administrative regulation.

(8) Provide an assessment of whether an increase in fees or funding will be necessary to implement this administrative regulation, if new, or by the change if it is an amendment:

It is currently indeterminable whether an increase in fees or funding will be necessary to implement this administrative regulation because the staffing needs and timing of personnel hires for the newly created Kentucky Real Property Appraisers Board, established H.B. 355, 2026 Ky. Acts ch. 172 (eff. July 15, 2026), have not yet been determined.

(9) State whether or not this administrative regulation establishes any fees or directly or indirectly increases any fees:

This administrative regulation does not establish any fees and neither directly nor indirectly increases any fees.

(10) TIERING: Is tiering applied? (Explain why or why not):

No, tiering is not applied because this administrative regulation applies equally to all supervisors and associates.

## FISCAL IMPACT STATEMENT

201 KAR 050:090. Supervision of associates.

Contact Person: Tom Veit, Executive Director, Kentucky Real Property Appraisers Board

Phone: (502) 564-4000

Email: [Tom.Veit@ky.gov](mailto:Tom.Veit@ky.gov)

(1) Identify each state statute, federal statute, or federal regulation that requires or authorizes the action taken by the administrative regulation.

KRS 324A.015, KRS 324A.020, KRS 324A.035, KRS Chapter 324A, 12 U.S.C. § 3350

(2) State whether this administrative regulation is expressly authorized by an act of the General Assembly, and if so, identify the act:

This administrative regulation is expressly authorized by the following acts of the Kentucky General Assembly: created by 1990 Ky. Acts ch. 383, secs. 2, 3, and 6, effective July 13, 1990, and subsequently amended by 1992 Ky. Acts ch. 247, secs. 2 and 4, effective April 7, 1992; 2013 Ky. Acts ch. 46, secs. 8 and 10, effective June 25, 2013; 2017 Ky. Acts ch. 178, secs. 27 and 39, effective April 11, 2017; 2021 Ky. Acts ch. 21, secs. 1 and 2, effective June 29, 2021; 2024 Ky. Acts ch. 182, secs. 10 and 11, effective July 15, 2024; and 2026 Ky. Acts ch. 172, secs. 4 and 17, effective July 15, 2026.

(3)(a) Identify the promulgating agency and any other affected state units, parts, or divisions: The Kentucky Real Property Appraisers Board ("Board") is the agency responsible for implementing this regulation. No other divisions of state or local government entities should be affected.

(b) Estimate the following for each affected state unit, part, or division identified in (3)(a):

1. Expenditures:

For the first year: The costs associated with administering this administrative regulation for the first year are currently indeterminable because the staffing needs and timing of personnel hires for the newly created Kentucky Real Property Appraisers Board, established H.B. 355, 2026 Ky. Acts ch. 172 (eff. July 15, 2026), have not yet been determined.

For subsequent years: The costs associated with administering this administrative regulation for subsequent years are currently indeterminable because the staffing needs and timing of personnel hires for the newly created Kentucky Real Property Appraisers Board, established H.B. 355, 2026 Ky. Acts ch. 172 (eff. July 15, 2026), have not yet been determined.

2. Revenues:

For the first year: This administrative regulation is not intended to generate revenue for any state or local government agency for the first year.

For subsequent years: This administrative regulation is not intended to generate revenue for any state or local government agency for subsequent years.

3. Cost Savings:

For the first year: There are no cost savings to administer this administrative regulation for the first year.

For subsequent years: There are no cost savings to administer this administrative regulation for subsequent years.

(4)(a) Identify affected local entities (for example: cities, counties, fire departments, school districts): None

(b) Estimate the following for each affected local entity identified in (4)(a):

1. Expenditures:

For the first year: N/A

For subsequent years: N/A

2. Revenues:

For the first year: N/A

For subsequent years: N/A

3. Cost Savings:

For the first year: N/A

For subsequent years: N/A

(5)(a) Identify any affected regulated entities not listed in (3)(a) or (4)(a): N/A

(b) Estimate the following for each regulated entity identified in (5)(a):

1. Expenditures:

For the first year: N/A

For subsequent years: N/A

2. Revenues:

For the first year: N/A

For subsequent years: N/A

3. Cost Savings:

For the first year: N/A

For subsequent years: N/A

(6) Provide a narrative to explain the following for each entity identified in (3)(a), (4)(a), and (5)(a):

(a) Fiscal impact of this administrative regulation: This administrative regulation is not anticipated to have a fiscal impact.

(b) Methodology and resources used to reach this conclusion: Methodology and resources used are the fiscal department within the Public Protection Cabinet, Division of Real Property Boards.

(7) Explain, as it relates to the entities identified in (3)(a), (4)(a), and (5)(a):

(a) Whether this administrative regulation will have a “major economic impact”, as defined by KRS 13A.010(14): This administrative regulation is not anticipated to have a major economic impact as defined by KRS 13A.010(14).

(b) The methodology and resources used to reach this conclusion: Methodology and resources used are the fiscal department within the Public Protection Cabinet, Division of Real Property Boards.

## FEDERAL MANDATE ANALYSIS COMPARISON

201 KAR 050:090. Supervision of associates.

Contact Person: Tom Veit, Executive Director, Kentucky Real Property Appraisers Board

Phone: (502) 564-4000

Email: [Tom.Veit@ky.gov](mailto:Tom.Veit@ky.gov)

- (1) Federal statute or regulation constituting the federal mandate.  
12 U.S.C. 3345, 12 U.S.C. 3347
- (2) State compliance standards.  
KRS 324A.020, KRS 324A.035
- (3) Minimum or uniform standards contained in the federal mandate.  
12 U.S.C. 3345, 12 U.S.C. 3347
- (4) Will this administrative regulation impose stricter requirements, or additional or different responsibilities or requirements, than those required by the federal mandate?  
This administrative regulation does not impose stricter requirements, or additional or different responsibilities or requirements, than those required by the federal mandate.
- (5) Justification for the imposition of the stricter standard, or additional or different responsibilities or requirements.  
This administrative regulation does not impose a stricter standard, or additional or different responsibilities or requirements.

STATEMENT OF MATERIAL INCORPORATED BY REFERENCE  
201 KAR 50:090

“Supervisory Appraiser Application,” KRPAB Form 008, July 2026, is a 2-page form for individuals seeking board approval for supervisory appraiser status in Kentucky.

“Appraisal Log,” KRPAB Form 009, July 2026, is a 1-page form for associate appraisers to log their appraisal activities for the supervisor appraiser and the board in Kentucky.



## KENTUCKY REAL PROPERTY APPRAISERS BOARD

500 Mero Street, 2NE09  
Frankfort, KY 40601  
(502) 564-4000  
[ppc.krpab@ky.gov](mailto:ppc.krpab@ky.gov)

### KRPAB Form 008 - SUPERVISORY APPRAISER APPLICATION

#### APPLICANT DEMOGRAPHICS

First Name: \_\_\_\_\_ MI: \_\_\_\_\_ Last Name: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Email Address: \_\_\_\_\_ Personal Phone: \_\_\_\_\_

Residence Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Business Name: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Business Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

#### STATUS QUESTIONS

List the date of your initial Certified Residential or Certified General licensure. Date: \_\_\_\_\_

*\*Applicant must have been licensed as a state certified real property appraiser for a period of at least 3 years*

List the date of your most recent Supervisor/Associate Mandatory 7-hour Course. Date: \_\_\_\_\_

*\*Applicant must have completed the course within the past 3 years and must retake the course every 3 years.*

Are you a Kentucky Resident? **YES** **NO**

Are you currently in good standing with all agencies and commissions with whom you hold a license or certification? If no, attach a letter of explanation and all legal documents pertaining to the matter.

**YES** **NO**

Have you ever had an application for certification or licensure as a real property appraiser denied by any state?

If yes, attach a letter of explanation and all legal documents pertaining to the matter. **YES** **NO**

Have you ever been reprimanded or fined or had a license, certification or any credential suspended, revoked, restricted, denied, or surrendered by this or any state by any agency that has granted you a license, certificate or registration to engage in a regulated occupation, trade, or profession?

**YES** **NO**

Are you the subject of any pending investigation, administrative sanction proceeding, hearing, trial, or similar action by any agency that has granted or denied you a license, certificate or registration to engage in a regulated occupation, trade, or profession? If yes, attach a letter of explanation and all legal documents pertaining to the matter.

**YES** **NO**

Have you ever entered a plea of nolo contendere, been found guilty of or convicted of a felony? If yes, attach a letter of explanation and all legal documents pertaining to the matter.

**YES** **NO**

Are you now awaiting trial or sentencing in any criminal proceeding(s)? If yes, attach a letter of explanation and all legal documents pertaining to the matter.

**YES** **NO**

## **SUPERVISING APPRAISERS**

List all Associate Real Property Appraisers you currently supervise (maximum of 3 permitted).

1.

---

2.

---

3.

---

## **CERTIFICATION**

I certify that the information provided herein is true and correct to the best of my knowledge.

I understand that withholding, falsifying, or misrepresenting any of the information submitted as part of this application is grounds for denial of issuance of a supervising appraiser endorsement and could be grounds for subsequent disciplinary action.

I certify that I have read the KRS Chapter 324A statutes and 201 KAR Chapter 50 regulations and I understand that it is my responsibility to comply with all state regulations, including the Uniform Standards of Professional Appraisal Practice (USPAP), and that failure to comply is cause for disciplinary action.

I certify that I will fulfill the responsibilities of a supervising appraiser as described in 201 KAR 50:090 and 201 KAR 50:150 when training any Kentucky Associate Real Property Appraiser that may work under my direct supervision.

I understand that the Board may conduct a criminal background check on any applicant and that my signature on this application is my consent for the Board to conduct a criminal offender record check in connection with this application.

I understand that my social security number is required pursuant to this application being approved and that failure to provide it will be a basis to refuse a Supervisor Application approval.

I also understand that my social security number will be used for child support enforcement purposes, criminal background checks, national registry identification, and/or taxpayer identification.

I certify that I understand that Kentucky Real Property Appraisers Board staff or a Board designee has the right to enter any office, branch office, or building where records are maintained of any Kentucky appraiser licensee or certificate holder for the purpose of inspecting all documents required by the Board which relate to any allegations of practices that violate the provisions of KRS Chapter 324A, 201 KAR Chapter 50, and USPAP.

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Supervisor Applicant Signature

---

Date



**Kentucky Real Property Appraisers Board**  
**KRPAB Form 009 - Appraisal Log** (Please type or print)

Associate Name: \_\_\_\_\_ Associate License No.: \_\_\_\_\_  
Level Requesting Upgrade To: \_\_\_\_\_  
Number of Hours on This Form: \_\_\_\_\_ Cumulative Log Total: \_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Applicants must enter actual hours, subject to maximums approved by the Board.

| Report Date | Subject Property Address | Report Type | Property Type | Client Named in Report | Market Value Opinion | A - Associate | S - Supervisor | I. Developed Site Desc. & Analysis | II. Developed Bldg. Desc. & Analysis | III. Nbrhd Description & Dev. Analysis | IV. Developed the Highest & Best Use | V. Collected, Verified, and Analyzed Data | VI. Developed Income Approach | VII. Developed Cost Approach | VIII. Developed Sales Comparison | IX. Developed Final Reconciliation | X. Other (please attach explanation) | Page No. _____ of _____ pages |
|-------------|--------------------------|-------------|---------------|------------------------|----------------------|---------------|----------------|------------------------------------|--------------------------------------|----------------------------------------|--------------------------------------|-------------------------------------------|-------------------------------|------------------------------|----------------------------------|------------------------------------|--------------------------------------|-------------------------------|
|             |                          |             |               |                        |                      | A             |                |                                    |                                      |                                        |                                      |                                           |                               |                              |                                  |                                    |                                      |                               |
|             |                          |             |               |                        |                      | S             |                |                                    |                                      |                                        |                                      |                                           |                               |                              |                                  |                                    |                                      |                               |
|             |                          |             |               |                        |                      | A             |                |                                    |                                      |                                        |                                      |                                           |                               |                              |                                  |                                    |                                      |                               |
|             |                          |             |               |                        |                      | S             |                |                                    |                                      |                                        |                                      |                                           |                               |                              |                                  |                                    |                                      |                               |
|             |                          |             |               |                        |                      | A             |                |                                    |                                      |                                        |                                      |                                           |                               |                              |                                  |                                    |                                      |                               |
|             |                          |             |               |                        |                      | S             |                |                                    |                                      |                                        |                                      |                                           |                               |                              |                                  |                                    |                                      |                               |
|             |                          |             |               |                        |                      | A             |                |                                    |                                      |                                        |                                      |                                           |                               |                              |                                  |                                    |                                      |                               |
|             |                          |             |               |                        |                      | S             |                |                                    |                                      |                                        |                                      |                                           |                               |                              |                                  |                                    |                                      |                               |
|             |                          |             |               |                        |                      | A             |                |                                    |                                      |                                        |                                      |                                           |                               |                              |                                  |                                    |                                      |                               |
|             |                          |             |               |                        |                      | S             |                |                                    |                                      |                                        |                                      |                                           |                               |                              |                                  |                                    |                                      |                               |

